

TORMEAD SCHOOL
Emergency Contact Details

Please note this information will be held electronically

Full Name of Daughter:.....
(as on Passport)

Preferred Name (if different):

D.O.B:/...../.....

Address:

If parents reside at different addresses, please indicate with whom your daughter lives with predominantly by ticking the appropriate box and provide second parent address below:

Mother Father

Second Address if applicable:

Name(s) of Siblings Attending Tormead:

Both email and mobile numbers are essential for day-to-day communication, your designated email address will be used for requesting permission including payment for trips and visits.

Mother's Contact Details: Mrs/Miss/Ms/Dr			
Home Tel No		Work Tel No	
Email		Mobile	
Father's Contact Details: Mr/Dr			
Home Tel No		Work Tel No	
Email		Mobile	

Please provide the **full name and title of TWO nominated persons in loco parentis:** able to collect child in an emergency in the event of parents being unavailable. (Both entries are required)

Contact 1:			
Name		Home/ Work Tel No	
Relationship to child		Mobile	
Contact 2:			
Name		Home/Work Tel No	
Relationship to child		Mobile	

Permission for Educational Visits

Your permission is required for educational visits as part of the School Curriculum for which **no additional charge** is made to your daughter's account. Where visits incur an additional charge you will receive notification in advance and be asked to complete a separate permission slip.

1. I give permission for my daughter to take part in any organised School activities which form part of the School curriculum which involve her leaving school by foot, in the School minibus or on a coach. All vehicles being fitted with seat belts, which my daughter will be instructed to wear in compliance with legislation as amended from time to time.
2. I understand that all such educational visits will be supervised by school staff.

Signature of Parent/Guardian: **Date:**

Provision of Information

It is really important that we receive in writing any changes to any of the above information or any other personal details. Please confirm that you will update us in writing as soon as any changes occur.

Signature of Parent/Guardian: **Date:**