

OUR VALUES

We enrich through a broad and varied curriculum



Job Description

Job Title:	KS2 French Teacher and French Assistant for Senior School
Job Type:	Part Time
Contract type:	Permanent
Location:	Tormead Senior School, Cranley Rd, Guildford GU1 2JD
Department:	MFL
Salary:	Competitive / depending on experience
Line Manager:	Head of Prep/ Head of MFL

Job Summary

The role involves planning and delivering individual conversation classes for A level students, group conversation classes for IGCSE students, and teaching French to Key Stage 2 students (Year3-6). The candidate will assess and monitor student progress, collaborate with the Modern Foreign Languages department, and stay updated on language teaching best practices.

Main Responsibilities

- Plan and deliver individual conversation classes to girls studying A Level French to improve oral proficiency and confidence in using French. To help girls develop their cultural knowledge of French speaking countries.
- Offer weekly conversation practice to students in small groups studying for IGCSE French which focus on building conversational skills and vocabulary.
- Teach French lessons from Year 3 to Year 6 at the Prep School submitting termly planning to the Prep School Director of Studies. Ensure proficient speakers are supported and extended within the lessons. Provide regular feedback to the pupils, parents, and colleagues.
- Create resources and materials that will help enrich the students' learning experience across all areas of the school.
- Keep abreast of current affairs in the French speaking world, which is a key requirement of the new A Level.
Be familiar with the Edexcel IGCSE and AQA A Level specifications which are taught in the department (training available)

Other Duties

- Mark digital oral recordings fortnightly
- Create resources to enrich the MFL Senior School's resource bank

Key Relationships

Internal: Students: Pupils and Teachers in MFL department

External: Parents

Person Specification

Essential

Desirable

Education / Qualifications / Training

Proficiency in French (native speaker level)

✓

Experience		
Experience teaching KS2		✓
Skills / Characteristics		
<ul style="list-style-type: none"> • have excellent communication skills • have high expectations with proven effectiveness • be a creative practitioner, able to inspire a love of learning • have an enthusiastic 'can do' approach • be skilled and confident in differentiating learning to support a wide range of individual needs to help raise achievement • have patience, understanding, warmth and empathy with students • have strong interpersonal skills and be a team player • ability to use IT to support you in the role 	✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓	
Safeguarding		
<p>To promote and safeguard the welfare of children and young persons for whom the KS2 Teacher of French and French Assistant is responsible, or with whom he/she comes into contact with, and to adhere to and ensure compliance with Tormead's Safeguarding Policy at all times.</p> <p>If, in the course of carrying out the duties of the post, the post-holder becomes aware of any actual or potential risks to the safety or welfare of children in the school, any concerns must be reported to the school's Designated Safeguarding Lead (DSL) in accordance with Tormead's policies and procedures.</p>		